



## Minutes

### Community Engagement Forum Partnership Board (Central)

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Venue:	Committee Room, Selby Civic Centre
Date:	Wednesday 6 July 2016
Time:	7 pm
Present:	<u>District and County Councillors</u> Councillors Steve Shaw-Wright (Chair), Ian Chilvers (Vice Chair), Judith Chilvers, and Paul Welch.  <u>Co-opted Members</u> Anthony Wray, Michael Dyson, Fred Matthews, Patricia Chambers and Craig Laskey.
Apologies:	Councillor Jennifer Shaw- Wright, and co-opted members Melanie Davis and Margaret Bontoft.
Officers present:	Janine Jenkinson, Democratic Services Officer, and Paul Varney, Programme Manager, Groundwork.
Public:	2

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#### 1. DISCLOSURES OF INTEREST

The Chair stated that he had a non-pecuniary interest in the Abbott's Staith funding application, by virtue of being a Trustee of Abbots Staith Heritage Trust CIC.

Co-opted member Patricia Chamber declared a non-pecuniary interest in the Flaxley Road Tenants and Residents Association (TARA) funding application, by virtue of being the Secretary of the TARA.

#### 2. MINUTES

The Partnership Board considered the minutes of the Central CEF Partnership Board meeting held on 15 April 2016.

In relation to page 7 of the minutes, it was highlighted that the second bullet point, 'To approve £1,000 to Brayton Community Centre' should be amended to read 'To approve £5,000 to Brayton Community Centre'.

**RESOLVED:**

**That subject to the amendment detailed above, the minutes of the Central CEF Partnership Board meeting held on 15 April 2016 be approved.**

**3. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM**

The Chair reported that the last Community Engagement Forum meeting had been held on Wednesday 1 June 2016 at the Hawdon Institute, Church Avenue behind Selby Abbey.

The focus of the Forum had been the restoration of Selby Park and the session had been facilitated by Heather Kennedy from Inspiring Healthy Lifestyles (IHL).

Attendees had been asked to consider improvements they would like to see made to the Park in relation to the key themes of conservation, recreation and education. The Programme Manager, Groundwork reported that the Forum had been positive and very well attended.

The Chair suggested that a future follow up meeting be held to discuss the comments and ideas attendees provided during the evening.

In addition, the Programme Manager, Groundwork reported that a Dementia Friends Awareness Session had been held on Thursday 19 May at Portholme Church, Portholme Road, Selby. The session had been provided in partnership with Selby District Council.

**RESOLVED:**

**To note the updates provided.**

**4. ABBOT'S STAITH HERITAGE TRUST COMMUNITY INTEREST COMPANY (CIC) – PROJECT PLAN UPDATE**

The Lead Officer – Partnerships had circulated a written update regarding the project plan for the Abbot's Staith Heritage Trust CIC. The update explained that a half day workshop had been held on 26 May 2016. The workshop had been facilitated by an Independent Consultant and aimed to produce a structured process map and action plan to clearly set out the vision for the Abbot's Staith and how it could be achieved.

A number of stakeholders had attended the workshop and ideas had been discussed in relation to how the building could be developed to meet the needs of the community, whilst also preserving and promoting its heritage.

It had been agreed at the workshop that more work was needed to develop a long term plan for the building, which included sources of development funding, sponsorship opportunities, a clear understanding of what needed to be done to bring the building back into full use and how the project would be funded.

The Independent Consultant would be producing a report, setting out the next steps for the CIC. It was likely that one of the key recommendations would be to fund an experienced Heritage Programme Manager to clearly set out achievable outcomes for the building.

**RESOLVED:**

**The Partnership Board noted the update provided.**

**5. COMMUNITY DEVELOPMENT PLAN (CDP) AND ANNUAL REPORT 2015-16**

The Partnership Board considered progress and developments relating to the Central CEF CDP.

The Partnership Board considered the Central CEF Annual Report 2015-16.

**RESOLVED:**

- I. To note the progress and developments relating to the Central CEF CDP.**
- II. To endorse the Central CEF Annual Report.**

**6. MARKETING AND PUBLICITY**

Team Up to Clean Up

The Chair explained that 'Team Up to Clean Up' was a campaign aimed to inspire local people in Brayton, Barlow and Selby Town to take action to improve local spaces and places within their community.

In total three projects would be carried out, each would be awarded a grant of £5,000. The total cost of the project, including additional support from Groundwork to manage the initiative would be £15,500.

The Programme Manager, Groundwork reported that the following nominations had been received:

- Nomination 1 -Selby Beck
- Nomination 2 - Selby Beck 2
- Nomination 3 - Quaker Burial Ground
- Nomination 4 - Barlow Village Hall Playing Field (Old Tennis Court)
- Nomination 5 - Selby Community Primary School
- Nomination 6 - Selby Park
- Nomination 7 - St Wilfred's Close

The nomination forms for each area had been circulated to Partnership Board members prior to the meeting.

The Partnership Board agreed the top three projects to be carried out.

### Culture in the Classroom

The Chair explained that the Culture in the Classroom project aimed to engage students to participate in cultural opportunities. It was explained that theatre / arts companies would be commissioned to carry out activities in schools.

The Chair reported that a project brief would be drawn up and presented to a future Partnership Board meeting.

#### **RESOLVED:**

i. **To agreed that the following 'Team Up to Clean Up' nominations be awarded £5,000 each:**

- **Nomination 3 - Quaker Burial Ground**
- **Nomination 4 - Barlow Village Hall Playing Field**
- **Nomination 7 - St Wilfred's Close**

ii. **To note the update in relation the Culture in the Classroom project.**

## **7. BUDGET UPDATE**

The Partnership Board noted the current balance of the Central CEF account.

#### **RESOLVED:**

**To note the Central CEF budget update.**

## **8. FUNDING APPLICATIONS RECEIVED**

The Partnership Board considered the following applications:

### **Abbot's Staith Heritage Trust Community Interest Company (CIC)**

The application was for £8150.00 funding to provide six months running costs, license and part time salary to continue the work and aims of the Community Interest Company (CIC). The application explained that the CIC was raising awareness of the historic Abbot's Staith on Micklegate, Selby with the aim of purchasing the building and regenerating it. In addition, the CIC was undertaking work with academic groups to further historical and archaeological research and building assessments that would inform plans to acquire, restore and return the Abbot's Staith to future use.

In view of the update regarding the Abbot's Staith future project plan and in the absence of the report from the Independent Consultant, the Partnership Board felt a decision on the funding application should be deferred until the report had

been produced and further details regarding the future plans of the Abbot's Staith project were available.

The Partnership Board agreed to defer a decision on the application, until the report from the Independent Consultant was available and a project plan for the Abbot's Staith had been established.

### **Flaxley Road Tenants and Residents Association (TARA)**

The application was for £1,000.00 project funding to install a memorial bench and planters in front of the Coultish Centre, Selby and to improve the area by establishing walled flower beds and providing additional seating.

The Partnership Board considered the application in-line with the Allocation of Funding Framework for Category A (Project Funding), it was agreed that the application be approved on the grounds it met the Allocation of Funding Framework criteria, specifically:

The application met the following objectives in the Central CEF CDP:

- Objective 1 - Tidy Environment
- Objective 4 - Health and Well-Being

The Partnership Board agreed to approve £1,000.00 for this application.

### **Yorkshire Energy Doctor CIC**

The application was for £654.00 grant funding to continue the work of the Yorkshire Energy Doctor CIC in providing home energy visits to residents living in the Central CEF area over the next year. The application explained that the visits would assist residents without internet access to find a cheaper energy provider and switch supplier.

The Partnership Board considered the application in-line with the Allocation of Funding Framework for Category C (Grant Funding), it was agreed that the application be refused on the grounds that the service did not provide value for money, as the Partnership Board noted that other organisations provided a similar service on a voluntary basis.

The Partnership Board agreed to refuse the application.

### **RESOLVED:**

- I. To defer a decision on the Abbots Staith application until the report from the Independent Consultant was available and a project plan had been established.**
- II. To approve £1,000 funding to Flaxley Road TARA.**
- III. To refuse the Yorkshire Energy Doctor CIC application.**

## **9. NEXT MEETING**

The Partnership Board noted that the next Forum meeting would be held on Wednesday 14 September 2016. There was some discussion regarding the theme for the Forum and the venue location, it was suggested that the Forum be held in Barlow.

### **RESOLVED:**

#### **I. To note the date of the next Forum meeting.**

The Chair closed the meeting at 7.48 p.m.

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